Manual > View My Submissions

How can I view the applications and responses to the queries submitted by me at the GST Portal?

To view all the **applications and responses** to the queries submitted at the GST Portal, perform the following steps:

- 1. Access the www.gst.gov.in URL. The GST Home page is displayed.
- 2. Login to the GST Portal with valid credentials.
- 3. Click the Services > User Services > View My Submissions command.

Dashboard	Services -	Notifica	ations & Circula	ars -	Acts & Rules 🗕	Downloads 🗸
Registration	Ledgers	Returns	Payments	User	Services	
My Saved App	lications			View/	Download Certifiacte	<u>25</u>
View Notices a	nd Orders			View	My Submissions	
Contacts				Searc	h HSN / SAC	
Search Tax Pa	yer			Holida	ay List	

All the applications and responses submitted by the user are displayed in a chronological order (descending order).

Dash	board Services -	Notifications & Circu	ulars - Acts	& Rules 🗸	Downloads 🗸	Grievance		
<u>Dashboa</u>	ard > GST Services >	User Services > View My	Submissions					😪 English
١	/iew My Submissio	ns						
F	Form No.	Submissi	on Period					
	Select	• From	DD/MM/YYYY	Ê	To DD/MM/YYY	(Y 🛗	SEARCH	
L	ist of My Submission	ons Submission Date ‡	Form No.		Form Desc	ription	View	/ Download
	AA070417000033W	23/04/2017	GST REG-01	Applicatio Act, 2017	n for Registration o	f Goods and Sei	rvices Tax vie	w 🕹

Note: You can view or download any of the documents by clicking the View or Download link.

You can also search for the application and responses submitted for a particular period.

- 4. In the Form No. drop-down list, select the relevant form number.
- 5. In the **Submission Period**, select the date range for the From and To period using the calendar.
- 6. Click the SEARCH button. The applications/responses submitted by you are displayed

View My Submissions						
Form No.	Submiss	ion Period				
GST REG-02 - Acknowledg	From	01/04/2017	Ê	To 23/05/2017	##	SEARCH